BUCKLESHAM PARISH COUNCIL

Mrs Ruth Johnson, Clerk to the Parish Council
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NOTICE OF BUCKLESHAM PARISH COUNCIL MEETING

Wednesday 11th November 2026 at 7:00pm

in Bucklesham Village Hall, IP10 0DZ

All Councillors are hereby summoned to attend a meeting of the Parish Council as detailed above. All public and press are also cordially invited.

Ruth Johnson

Clerk to Bucklesham Parish Council, November 2026

Agenda

1. **Apologies for absence:**
   a. To receive apologies.
   b. To accept apologies.

2. **To receive any:**
   a. Declarations of Pecuniary Interest on Agenda items.
   b. Declarations of Other Registrable Interests or Non-Registrable Interests on Agenda items.
   c. Applications for dispensation on agenda items.
   d. Declarations of gifts or hospitality received over the value of £50.00.
   e. Notifications of lobbying with reference to planning applications to be discussed.

3. **Public Participation (15 Minutes Maximum) – To receive:**
   a. Reports or comments from District and/or County Councillors (Appendix A)
   b. Reports or comments from any member of the public.

4. **To agree minutes of meeting dated 9th September 2026.**

5. **Clerks Report – To receive updates on matters not requiring debate or decision.**

6. **To review progress of BPC's Action Plan for 2026/27 (Appendix B).**

7. **To receive Village Hall Report from Cllr Seagroatt (Appendix C).**

8. **To receive Community Council Report from Cllr Seagroatt (Appendix D).**

9. **To receive report from Cllr Lenton on East Suffolk Council's Planning Forum on 16/09/26 (Appendix E).**

10. **To receive report from Cllr McDonald on the Felixstowe Peninsular Community Partnership Forum on 26/10/26/ (Appendix F).**

11. **To discuss the Council launching a Bucklesham Parish Council Facebook page.**

12. **To discuss the Council's Bugle Bulletin email alert provider.**

13. **To discuss the Allotment Boundary (Appendix G).**

Please be aware that recording of the meeting is probable

14. Finance:

a. To review accounts as at 31st October 2026 (as published on website) and review Bank Statements.
b. To discuss and provisionally agree the proposed Budget for 2026/27 (see Appendix H).
c. To discuss the Reserve Allocations (Election Expenses).
d. To discuss the requests for funding from:
    i. Royal British Legion Poppy Appeal £50.00
e. To discuss the quote for grass cutting on the Playing Field and Allotments for 2027 of £1,388 (Appendix I).
f. To authorise the following invoices for payment:

i.	None	£0.00

g. To note Payments made since last meeting:

i.	Aspect Contracts (Village Hall Asbestos survey)	£510.00
ii.	CAS Insurance	£1,769.62
iii.	SALC Payroll services	£54.00
iv.	R Johnson (expenses for tree planting on playing Field	£85.60
v.	Unity Trust Bank (charges)	£14.00
vi.	Microsoft Subs	£94.55
vii.	Suffolk Digital (Bugle printing)	£127.00
viii.	Suffolk Cloud (website hosting)	£180.00
ix.	HMRC (Clerk's PAYE)	£348.81
x.	Clive Lenton (keys cut)	£19.00
xi.	Sadie Windscheffell (photography workshops)	£900.00
xii.	David Bracey Play Inspections	£420.00
xiii.	T Seagroatt (village maintenance)	£180.00
xiv.	Royal British Legion Poppy Appeal	£50.00

h. To note Payments received since last meeting:

i.	CCLA (investment income)	£165.40
ii.	SCC Highways (refund for Highways equipment)	£2,879.06
iii.	Village Hall (contribution to Clerk's wages)	£760.05
iv.	Village Hall (reimbursement for Asbestos survey)	£425.00
v.	ESC Precept	£8,122.50
vi.	Allotment rents	£644.00
vii.	Village Hall (contribution to Insurance)	£866.71

i. To note Bank Balances as at 31st October 2026:

i.	Current Account (Unity Trust Bank)	£8,490.08
ii.	Investment Account (CCLA)	£25,000.00

15. Playing Field:

a. To discuss Playing Field inspections (Appendix J).
b. To discuss installing a fence and gates around the play area (Appendix K).
c. To discuss the repairs of the bike jumps.

16. To discuss providing a memorial bench to honour the memory of former Parish Council Chair, Heather Owen.

17. To discuss the Community Speed Watch Group.

18. To discuss a Parish Councillor becoming a rep on the Orwell Green Stakeholder Forum.

19. To agree Parish Council meeting dates for 2027.

20. To receive agenda items for next meeting (Wednesday 13th January 2027).